

## Meeting Minutes

<b>Date:</b> 1 February 2024	<b>Time:</b> 10am – 12pm	<b>Venue:</b> Level 1, City Administration Centre
<b>Meeting Objective:</b> To provide advice and guidance in the application of planning instruments that prioritise access, social inclusion and overcoming discriminatory impediments to promote a highly accessible, inclusive and welcoming community that respects independence and human dignity.		

### 1. Welcome

#### Committee Members Present

Cr Margaret Wood	Councillor, City of Newcastle (Co-Chair)
Cr Dr Elizabeth Adamczyk	Councillor, City of Newcastle
Andrew Vodic	CDAH (Co-Chair)
Patrick Bellamy	Clear Sky
Chad Ramage	Accessibility in the City
Ben Moxey	Community Representative
Lindsay Gardner	Community Representative
Sandra Irons	Community Representative
Stewart MacLennan	Community Representative
Petria Jukes	Community Planning & Development Manager, City of Newcastle
Tanya Marmara	Community and Recreation Operations Officer, City of Newcastle

#### Apologies

Cr Nuatali Nelmes	Lord Mayor, City of Newcastle
Cr Katrina Wark	Councillor, City of Newcastle
Lynn Duffy	Executive Manager Community & Recreation (Facilitator), City of Newcastle

#### Guests:

Rae Anderson	Abilities Unleashed Community Officer, Disability Sports Australia
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## 1.1 Acknowledgement of Country

An acknowledgement of Country was delivered.

## 1.2 Apologies

The Committee acknowledged apologies from Lord Mayor Cr Nuatali Nelmes, Cr Katrina Wark and Lynn Duffy. Cr Wood advised Andrew Vodic will join the meeting late.

## 1.3 Declaration of Conflicts of Interest

No conflicts declared.

## 2. Minutes from the Previous Meeting

Minutes from the AIAC meeting held on 7 December 2023 were confirmed as a true and accurate recording of the meeting. Committee members accepted the minutes.

## 3. Disability Sports Australia (DSA) Presentation

Rae Anderson presented and discussed the importance of making sports accessible.

Discussion around the importance of inclusion within sporting teams and clubs, and the varied programs run by DSA. It was noted that it's easy when there is leadership or a champion within a club to make this a focus however, the end goal is to see disability included in all parts of sports including sporting committees. Inclusion needs to be addressed both on and off the field.

**Action:** Petria to discuss 2023 program with Rae and discuss with Cr Wood to promote it further at City of Newcastle's Sports Summit and will report any progress at the next AIAC.

## 4. Count us in

Petria Jukes presented and recapped the 2023 festival structure which was based on 4 pillars. 1. Grants and program inclusion, 2. Community partner & Community based activities. 3. CN facilitated events and 4. Marketing and messaging. The team are currently processing the feedback and learnings.

General feedback from multiple services includes:

### Successes

- Survey grants acquittals come in, CDAH discussions.
- Growth of the festival
- Good feedback and a profile raised for the event with Dylan Allcot
- Helped groups work towards change

### Learnings

- Some people didn't know what was happening
- Not getting reach from all groups and therefore not truly inclusive
- Year round events would cater to more people
- Cross over means most groups not able to participate in CUI or grants

Group feedback shared similar concerns to the learnings listed and also agreed that a smaller number of events for the festival and having some spread over the rest of the year may be better and support involvement as it's nearly impossible to attend all events in the current program and can feel overwhelming.

It was also raised that we could look at which providers we are targeting and how we are targeting them including the notice provided. Many providers could have had groups that wanted to attend however, they weren't aware or have potential participants who need more time to schedule in.

**Action:** Petria to email committee members individually to seek feedback and will come back to the committee with responses.

## 5. 2024 meeting frequency

Meeting dates confirmed:

Thursday 4<sup>th</sup> April 2024

Thursday 6<sup>th</sup> June 2024

Thursday 1<sup>st</sup> August 2024

**Action** - Tanya to send out meeting invites to all committee members.

## 6. General Business

### 6.1 Newcastle Walking and Mobility Working Party Update

Cr Adamczyk discussed Newcastle Walking and Mobility Working Party (NWMWP) minutes and the working group discussion to date. Work continues on catchment planning, and priorities with a focus on areas identified under the Principle Pedestrian Network mapping model. The output from this tool will then be refined against several data sources to ensure the most appropriate projects progress in staged phases. A significant focus of the NWMWP is to look at the identification and prioritisation of projects, but the plan will also identify range of strategic outcomes to support walking, mobility, and general public accessibility across the whole Newcastle network.

**Action** - Minutes of Newcastle Walking and Mobility Working Party to be distributed to the AIAC prior to Committee meeting on 4 April with Chair of working group to give an update to the AIAC.

### 6.2 Reporting update for AIAC Committee

Work continues on various reporting for AIAC, including progress reporting. Committee members to note that the reporting of the Disability Inclusion Action Plan (DIAP) as required by the NSW Government, differs slightly to the governance report for the AIAC which covers committee operations between January and December in any year.

### 6.3 Seniors Festival update

This will be the third year of the senior festival at City Hall. The option for having AIAC Committee attend the Expo was discussed.

Hunter disability expo is scheduled 10-11 May. The committee would like the possibility of CN and CDAH sharing a booth again with the possibility of having a staged event with face to face contact. CN and CDAH are one of the few booths there that aren't trying to sell a product or service - they are there for information.

**Action** - Petria to contact expo to look into the staging process and get back to the committee for the next meeting.

### 6.4 Newcastle Airport update

Additional item added - CN has been contacted to ask if anyone on the committee would like to provide further voluntary feedback on the design of the upgrade works.

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**Action** - Petria will send out an email to committee members; any member of the committee is welcome to volunteer.

**Meeting closed:** 12:09pm

## ACTIONS TABLE

Meeting Date	Item	Action	Update	Status
19 October 2023	Count Us In Report	CP&D to compile CUI report including feedback from Community Partner (CDAH)	In progress	Pending
7 December 2023	Georgetown Local Centre Public Domain	Additional questions or feedback from AIAC members regarding this Georgetown Local Centre Public Domain upgrade is to be emailed to Petria or Cr Wood to be passed on to Sarah.		
7 December 2023	DIAP Report	Updated report from Community Planning and Development to be delivered to AIAC in 6 months.		
7 December 2023	Business Improvement Associations	Follow up - Members are encouraged to email Cr Wood your experience with ramps or your suggestions on how and why you would choose a particular precinct. Cr Wood will send out a list of BIA precincts to AIAC members so they can make an informed decision.		
1 February 2024	Disability Sports Australia (DSA)	Petria to discuss 2023 program with Rae and discuss with Cr Wood to promote it further at City of Newcastle's Sports Summit and will report any progress at the next AIAC.		
1 February 2024	Newcastle Walking and Mobility Working Party	Minutes of Newcastle Walking and Mobility Working Party to be distributed to the AIAC prior to Committee meeting on 4 April with Chair of working group to give an update to the AIAC.		

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1 February 2024	Newcastle Airport update	Petria will send out an email to committee members; any member of the committee is welcome to volunteer.		
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