

NEWCASTLE BUSINESS IMPROVEMENT ASSOCIATION

ABN 93706504579 |

INC ID 1901584

MEETING MINUTES

Date	Wednesday 20/09/23
Location	ZOOM
Minute Taker	Janice Musumeci, JM Consultancy Services

ATTENDEES

Name	Abbreviation	Business represented
Lucy Glover	LG	Kafey Café
Damien O'Brien	DO	O'Brien Winter Law
Kendall Brooks	KB	Brooks Marketing & Events
Kristy Coady	KC	Swell Magazine
Blake Phillips	BP	Pokey

APOLOGIES

Chris Russell	CR	CIMS Cafe
E Acton	EA	CN
S Lowe	SL	Chandler Macleod

GUESTS

R Tranter	RT	CN
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MEETING OPEN: 4.59pm

MEETING CLOSE: 5.50pm

MINUTES

Item	Agenda Item	Details	Actions
1. Welcome and Administration			
1.1	City of Newcastle Matters	<p>JM – 33 SBR Contestable Funding Applications RT – Provided update on Newcastle parking plan.</p> <ul style="list-style-type: none"> • Sensors installed Darby St. CN worked with Darby St Traders. Plans for some changes based on feedback. Sensors showing how long people are parking, time in and out, space occupation monitored, some overstaying, creates better turnover for visitation to Darby St. • Not enforcing off sensors just data • CN will task beat according to time • Next stage HBA & other areas • Parking restrictions are there to support business operations and assist traffic turnover. <p>DO – Offices corner of Hunter and Darby St feedback from clients is almost impossible to park anytime of the day. Sending clients to Argyle St area. Is there scope for BIA to look at how we can improve restrictions in the area? How does BIA approach CN to look at this issue? RT – Uptake of meter usage CN can look at data and then determine if restrictions are appropriate for BIA precinct as a whole. Board to review data. KB – Losing Wilson carpark and interchange 8 hours @ Queen St. Where do people who work in the city park? Plans for more parking? RT – CN are not looking to build commuter carparks. DO – Agreed pain point is commuter parking for precinct. RT- Historic agreement for market stalls I the Hunter St Mall. Asked BIA if they support these market stall trading in the Mall ongoing.</p>	<p>RT – to review current data around corner of Hunter and Darby streets/civic precinct and provide data to Board.</p> <p>JM – Write letter to CN for Board</p>

		<p>LG/KB – Agreed the markets are affecting nearby businesses paying big rent. Some traders losing 50% of trade on the days food stalls are present. Also, food traders are emptying oil in drains.</p> <p>DO – Suggested a night market would be more beneficial when shops are closed.</p> <p>Board present agreed no positive benefit.</p>	
1.2	Confirmation of Previous Minutes	<p>LG</p> <p>DO</p>	
1.3	Conflicts of Interest	Nil	
1.4	Treasurer's Report	<p>Budget at Bank</p> <p>\$22,408.06</p> <p>JM advised CN funding within the week.</p>	Nil
1.5	Correspondence	<p>Jacinta Fintan – still waiting minor heritage works form approval – 2 adjustments awaiting final outcome.</p> <p>Gus Maher – Newcastle Food Month sponsorship. JM sent BIA funding form.</p> <p>Kerry Dowling – Slice Wireless social media request. JM has responded. KB to respond.</p>	DO to meet with Gus Maher
1.6	Matters Arising	Nil	
2. Outstanding Actions			
2.1	Nil		
3. Items for Discussion and Decision			
3.1	Live Spots	<p>Gabe Argiris rostering shows would like option for Sat morning and night time flexibility for gigs</p> <p>\$10k budget and shows to commence October. Roster sent to KB</p> <p>Board unanimously agreed</p>	JM advise Gabe Argiris
4. Strategic Discussion and Review			

	AGM & Recruiting Board Members	AGM date 29/11/23 New Board members needed as well as Board to invite local business owners as require 11 attendees including Board at AGM .	JM connect with Emily Coker and invite to join Board
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Next Meeting: 18/10/23 O'Brien Winter Partners 360 Hunter St Newcastle