



## BOARD MEMBERS

Name	Abbreviation	Business represented
Wayne Roberts	WR	Iona on Robert
Julie Pike	JP	Julies La Petite
Linda Pinkerton	LP	Spellbound Botanics
Luke Whitby	LW	Nourish Health Hub
Yianni Moratidis	YM	Gener8 Printing

## CN REPRESENTATIVES

Rebecca Morley	RM	CN
Cr E Adamczyk	EA	CN
Cr D Richardson	DR	CN
Cr C Pull	CP	CN
Lord Mayor Ross Kerridge	RK	CN

MEETING OPEN: 5.31pm

MEETING CLOSE: 6.26pm

# MEETING MINUTES

Date	19/03/25
Location	127 Nelson St Wallsend
Minute Taker	Janice Musumeci, JM Consultancy Services

## ATTENDEES

Name	Abbreviation	Business represented
Wayne Roberts	WR	Iona on Robert
Linda Pinkerton	LP	Spellbound Botanics
Julie Pike	JP	Julie's La Petite
Luke Whitby	LW	Nourish Health Hub

## APOLOGIES

Yianni Marotidis	YM	Genr8 Printing
Rebecca Morley	RM	CN

## MINUTES

Item No	Agenda Item	Details	Actions
<b>1. Welcome and Administration</b>			
<b>1.1.</b>	City of Newcastle Matters	JM Service NSW Business Conditions Survey  Service NSW will be in the area next week.	
<b>1.2.</b>	Previous Minutes	Approved LP Seconded JP	
<b>1.3.</b>	Conflict of Interest	Nil to report	
<b>1.4.</b>	Budget at Bank	Greater Accounts Total Balance - \$1586.81 Income - \$160.00 Market Stalls  CBA SBR Funds Balance - \$35,706.59  (Refer summary of expenditure below)	
<b>1.5.</b>	Correspondence	Dani Gordon - Correspondence	WR to call Dani Gordon

2. Outstanding Actions			
	Nil	Nil	Nil
3. Items for Discussion and Decision -			
3.1	Economic Development	<p>Events – Mother's Day pre event report sent to Board prior to meeting from Double Digits.</p> <p>Called Double Digits to discuss stalls for Mother's Day fashion parade and Councillor invitations.</p> <p>.</p>	
3.2	Beautification	Nil to report	
3.3	Promotion	<p>WR has received a query from businesses about promotional digital videos.</p> <p>Questions from Board around number of posts per week etc</p> <p>JM clarified questions as per original proposal as agreed by Board</p> <p>LW reviewed current posts and feeling frequency is adequate.</p>	<p>JM to ask Pepperit to connect with Café Tempest Maxs Eyewear &amp; see Board members businesses La Petite Hair Salon and Nourish Hair Salon</p> <p>Also to ask Pepperit to see WR directly about access to social pages.</p>
3.4	Governance	<p>New members</p> <p>Drop In Espresso to join next Board meeting</p>	JM follow up with YM
4.1	Budget Planning Meeting 25/26 FY	<p>Planning Meeting April 23</p> <p>General discussion with ideas put forward for a larger scale Xmas event for Wallsend.</p>	

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Quarterly Expenditure Summary FY 24/25

<u>CATEGORY</u>	<u>BUDGET</u>	<u>QTR 1</u>	<u>QTR 2</u>
Beautification*	\$15,000.00	\$11,500.00	\$8,000.00
Promotion*	\$35,000.00	\$6,600.00	\$6,798.55
Economic Development	\$43,000.00		\$20,800.00
Governance	\$7,000.00	\$5,216.36	\$720.25
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$23,316.36</b>	<b>\$36,318.80</b>

Quarter 2 Expenditure

<b>AT BANK OCT 1, 2024</b>	<b>\$88,434.39</b>
<b>INCOME</b>	
<b>SUBTOTAL</b>	<b>\$88,434.39</b>
<b>LESS EXPENSES</b>	<b>\$45,202.80</b>

**AT BANK Dec 31** **\$43,231.59**

**EXPENSES**

**SUMMARY**

<b>BEAUTIFICATION:</b>	<b>\$8,000.00</b>
<b>PROMOTIONS</b>	<b>\$6,798.55</b>
<b>ECONOMIC DEVEL</b>	<b>\$20,800.00</b>
<b>ATO - BAS</b>	<b>\$8,884.00</b>
<b>GOVERNANCE</b>	<b>\$720.25</b>
<b>TOTAL</b>	<b>\$45,202.80</b>

## Oct – Dec Transactions

WTBA- BANK RECONCILIATION 2024 - 2025									
Oct 2024 – Dec 2024									
DATE	AMOUNT	PAYEE	INVOICE/S	PRICE	GST	BEAUTIFICATION	PROMOTION	E.D.	BAS
1-Oct	\$202.25	City of Newcastle	MO70639		\$183.86	\$18.39			
1-Oct	\$30.00	Markey Insurance (Short paid \$30 14/09)	10427592						
2-Oct	\$1,650.00	Little Scallywags	240910					\$1,650.00	
2-Oct	\$1,650.00	Little Scallywags	240210					\$1,650.00	
12-Oct	\$3,500.00	Double Digits Marketing	1770					\$3,500.00	
19-Oct	\$8,884.00	ATO BAS							\$8,884.00
1-Nov	\$434.00	Lake Mac Bookkeeping	2574						
12-Nov	\$8,000.00	J Ratcliffe	1			\$8,000.00			
26-Nov	\$77.55	Flower HG					\$77.55		
1-Dec	\$14,000.00	Double Digits Marketing	1772					\$14,000.00	
2-Dec	\$121.00	Jezweb	43721	\$110.00	\$11.00			\$121.00	
4-Dec	\$54.00	Department of Fair Trading reimbursed JM Consultancy	57						
16-Dec	\$6,600.00	Pepperit	5898					\$6,600.00	
						\$8,000.00	\$6,798.55	\$20,800.00	\$8,884.00