

Please forward application to:

Attention to: Senior Administration Officer – Civic Services
Newcastle City Council
PO Box 489, Newcastle 2300 NSW
Email: civicadmin@ncc.nsw.gov.au Phone: 02 4974 2000

This application is a request to change the colour of the Newcastle City Hall clock face.

Please note: Lighting applications for the Newcastle City Hall clock face for commercial or tourism events will not be accepted. Strictly reserved for Australian charities and not-for-profit organisations, international requests with no local affiliate will be denied. Please provide a single date only, if your event runs over multiple days, please advise the specific date within your event timeframe that you would like to request.

Organisation Details

Name of Organisation:
Australian Charities and Not-for-Profits Commission ABN or certificate:.....
Contact Person and Position Held:
Address:Postcode
Phone:.....Email:
Today's Date:

Event Details

Event Name:
Event Date:
Event Purpose:
What benefits does your event provide to the Newcastle community?
.....
.....
.....

Colour requested for the clock face – please choose single colour only

- Yellow
- Orange
- Red
- Pink
- Purple
- Blue
- Green
- Other

How will you make the community aware of the clock face and how it links to the event? Please tick one or more:

- Acknowledge Council support in speeches.....
- Invite Lord Mayor, Councillors and/or the relevant Council Service Unit to your event.....
- Display Council's banners at your event.....
- Include acknowledgment in promotional material and social media

Declaration

We the undersigned, declare the information provided is accurate and current as at the date signed.

Signature Date

Print Name

Organisation

<i>For Office Use Only</i>	
Approved by & on behalf of the Manager Civic Services:	
<i>(Signature of Authorised Officer)</i>	<i>(Date)</i>
<i>(Print Name)</i>	