

This is Mayfield.

MAYFIELD BUSINESS IMPROVEMENT
ASSOCIATION
ABN 55634039506 | INC ID 1901583

MEETING MINUTES

Date	12/02/2025
Location	The Stag Hotel
Minute Taker	Janice Musumeci

ATTENDEES

Name	Abbreviation	Business represented
Brett Hyham	BH	Mayfield Mex Club
Aaron Buman	AB	Newcastle Affordable Housing
Bradley Page	BP	Dowling Property Group
Allan Jackson	AJ	The Beauford Hotel
Mick Starkey	MS	The Stag & Hunter
Insp. Craig Clarke	CC	Local Area Police Command
Louise Manning	LM	Hunter Events Group
Imogen Jones	IJ	Hunter Events Group

APOLOGIES

Name	Abbreviation	Business represented
Tony Sansom	TS	Community Board Member
Cr P Gittens	PG	CN
Jaques Deloraine	JD	Equium Social
Rebecca Morley	RM	CN
Kirk May	KM	Commercial Property Owner
Jason Pridmore	JP	JP & KF Group

MEETING OPEN: 4.31pm

MEETING CLOSE: 5.38pm

MINUTES

Item No	Agenda Item	Details	Actions
1. Welcome and Administration			
1.1	Confirmation of Previous Minutes	<u>Moved:</u> AB <u>Seconded:</u> BH	Nil
1.2	Treasurer's Report	\$81,751.45 at bank Feb 02, 2025 See details below	
1.3	Matters Arising Conflicts of Interest	AJ advised Custom Audio building being sold no mural to be considered on site	
1.4	Correspondence	Nil	
2. General Business			
2.1	Inspector Craig Clarke	<p>The board addressed anti-social behaviour in the pocket near Aldi car park.</p> <p>CC has met the building owner and discussed options like cctv and playing classical music is a deterrent.</p> <p>Broad discussion around Mayfield, including other areas in Newcastle.</p> <p>CC reiterated the need for more Police resources and advised us to continue reporting issues as they arise.</p> <p>AB moved to write to the State MP suggesting an area of concern be made an alcohol-free zone. Also to follow up with City of Newcastle for the removal of one seat in the location.</p> <p>All Board present agreed</p>	JM / AB write letter to State MP

2.2	Service NSW Business Bureau Survey	JM stated that the Business Bureau will visit businesses in the precinct next month and present a report with suggestions for improving several key areas. This report should be useful for the BIA and City of Newcastle for future budget planning.	
2.3	Hunter Events Group - Mayfield Day	<p>LM/IJ Presented budget for last Mayfield Day and broad discussion around new budget for 2025 event. Discussed details of the past events with the Board.</p> <p>AB proposed to the Board moving Mayfield Day date permanently to October.</p> <p>The board agreed unanimously to move Mayfield Day to October 2025.</p> <p>JM mentioned the budget is allocated within this FY. Could prepay or set funds aside with a written notice to explain to CN for 25/26 FY budget.</p> <p>AB moved prepay for event this FY</p> <p>The board present agreed unanimously.</p> <p>MS mentioned the event must become sustainable and the Board discussed sponsorships.</p> <p>AB would like to see bigger businesses sponsor from the area that are not necessarily inside the SBR precinct.</p> <p>AB would like to use Dangar Park</p> <p>The board agreed unanimously</p> <p>LM to take a look at the Park and feedback to Board</p> <p>JM Queried possibility of combining Arts Trail with Mayfield Day starting along Maitland Road at 8am with Arts Trail finishing at Dangar Park.</p> <p>LM to get back to Board with budget for combined event</p>	<p>LM send AB sponsorship packages</p> <p>JM advise City of Newcastle of change to date for Mayfield Day</p>

2.4	Aldi Carpark/Trolleys	<p>AB is finding the Aldi car park very dirty and suggested MBIA approach the Manager to see if they can clean regularly.</p> <p>AB Annoyed at the number of abandoned shopping trolleys in the Mayfield area</p> <p>The board agreed unanimously that this is a problem in the area.</p> <p>General discussion about looking into a tidy up on a regular basis. Rotary take care of graffiti on private premises. Could we source another group to pick up trolleys and for general maintenance</p>	AB to approach Aldi
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Next Meeting: March 26 Budget Planning Meeting **Location:** The Stag

Expenditure Update OCT – DEC 2024

AT BANK

01/10/24 \$107,483.04

INCOME

SUBTOTAL \$107,483.04

LESS EXPENSES \$25,553.94

AT BANK

31/12/2024 \$81,929.10

EXPENSES

SUMMARY

BEAUTIFICATION:

PROMOTIONS \$5,940.00

ECONOMIC

DEVEL \$9,778.36

ATO - BAS \$9,428.00

GOVERNANCE \$407.58

TOTAL \$25,553.94

YTD Budget to Expenditure Summary

CATEGORY	BUDGET	QTR 1	QTR 2
Beautification	\$10,000.00		
Promotion	\$30,000.00	\$5,940.00	\$5,940.00
Economic			
Development	\$50,000.00		\$9,778.36
Governance	\$10,000.00	\$352.20	\$407.58
BAS			\$9,428.00
TOTAL	\$100,000.00	\$6,292.20	\$25,553.94

OCT – DEC 1014 Transactions

Oct - Dec 2024									
DATE	AMOUNT	PAYEE	INVOICE/S	PRICE	GST	BEAUTIFICATION	PROMOTION	E.D	GOVERNANCE
11-Oct	\$350.00	Accountant	MAYBIASEP24	\$318.15	\$31.81				\$350.00
11-Oct	\$9,428.00	ATO BAS	1601982211						9,428.00
15-Oct	\$0.55	Commbizz Bank Fee							\$0.55
18-Oct	\$300.00	Rotary Club	INV24007	\$300.00	\$0.00			\$300.00	
18-Oct	\$594.00	G Argiris Ent. May Day	INV2247	\$540.00	\$0.00			\$594.00	
12-Nov	\$330.00	Hunter Events Group	INVBIMAY020	\$300.00	\$30.00			\$330.00	
15-Nov	\$1.93	Commbizz Bank Fee							\$1.93
27-Nov	\$6,922.89	Hunter Events Group (Traffic Management May Day)	INVMAYBIA021	\$6,293.54	\$629.35			\$6,922.89	
16-Dec	\$1.10	commbizz fees							\$1.10
17-Dec	\$5,940.00	Pepperit	INV5902	\$5,400.00	\$540.00		\$5,940.00		
17-Dec	\$54.00	Dept of Fair Trading A12 T2 fee reimbursement	INV58	\$54.00					\$54.00
23-Dec	\$1,631.47	Hunter Events Group (Traffic Management May Day)	BIAMAY022	\$1,483.15	\$148.32			\$1,631.47	
							\$5,940.00	\$9,778.36	9,428.00
									\$407.58